



TARIFF LIST

FIRST AID AT WORK (4 DAYS)

Open Courses (pp)	£195
In House (pp)	£165 (min 8 - max 12)

FIRST AID AT WORK (RE-QUALIFICATION) 2 DAYS

Open Courses (pp)	£120
In House (pp)	£110 (min 8 - max 12)

(Candidates must have a valid and in date FAW to complete course)

APPOINTED PERSON (1 DAY)

Open Courses (pp)	£65
In House (pp)	£55 (min 8 - max 12)

APPOINTED PERSON & AED COMBINED COURSE (1 DAY)

In House	£650 (Up to 8)
----------	----------------

BLS (BASIC LIFE SUPPORT) 2-4 HOURS

In House	£280 (Up to 8)
----------	----------------

AED (AUTOMATED EXTERNAL DEFIBRILLATOR) 1/2 DAY

In House	£400 (Up to 8)
----------	----------------

(candidates should be first aiders or have completed AP or BLS course)

Prices exclude VAT. All course materials including textbooks are included in course prices.

TERMS & CONDITIONS

BOOKINGS PAYMENT & CONFIRMATION

All telephone or internet bookings must be confirmed by purchase order or in writing.

Payment for courses is due in full 14 days prior to the start of the course. Payments can be made against an invoice or at the time of booking (where upon a VAT receipt will be issued). Please note that course places cannot be guaranteed where payment terms are not met. For bookings made within 14 days of course dates, payment in full may be required at time of booking.

Certificates will not be issued for any course not paid for in full.

SUBSTITUTIONS

Name changes and substitutions can be made free of charge on all course places that are booked and paid for.

CANCELLATIONS

No charge will be made for cancellations made outside 4 weeks (28 days). Any payments for bookings cancelled outside this period will be credited in full.

Cancellations made at more than 2 weeks (14 days), and less than 4 weeks (28 Days) notice will be subject to a 50% cancellation fee.

Cancellations made at less than 14 days notice will be subject to the full fee (although name substitutions are still permissible).

No-shows or unattended course places cannot be refunded.

LMS Commercial training reserves the right to change or cancel courses. In these unlikely circumstances all candidates will be re-booked on alternative courses without additional charges. We will also offer full refunds where alternative courses are not convenient.

ATTENDANCE STANDARDS & CERTIFICATES

Candidates who fail to attend parts of any course may be refused certification or may not be allowed to sit exams. This will be at the discretion of the senior trainer present, or in compliance with HSE guidelines on attendance of HSE certified courses. No refunds will be offered for absent candidates.

Any candidates on certified & assessed courses unable to meet course objectives, pass examinations or demonstrate minimum standards in practical assessments will not receive certificates. No refund will be offered for course failures.

RE-QUALIFICATIONS (FIRST AID AT WORK)

In accordance with HSE regulations, any candidate not able to provide evidence of a current and in date First Aid at Work certificate will not be allowed to complete the FAW re-qualification course. In these circumstances no refund will be given.

SUITABILITY OF CANDIDATES

We remind employers that first aid courses do require an ability to understand and learn from visual and written information. The duties of a first aider also require certain levels of physical ability and mobility. Employers are asked to consider the aptitude and ability of their candidates and contact us if they require further guidance or information.